AB 685

PROACTIVE STEPS CHECKLIST

Proactive Steps

- ☐ **1.** Ensure COVID-19 measures are present in your IIPP as required by Cal/OSHA:
  - ☐ a. Establish infection prevention measures including employee screening, physical distancing, and cleaning/disinfecting procedures
  - ☐ b. Provide employee training
  - ☐ c. Provide adequate washing facilities with a suitable supply of cleansing agents, water, and paper towels
  - ☐ d. Provide appropriate PPE
- ☐ **2.** Visit Cal/OSHA's website to review the their Interim Guidelines on Protecting Workers from COVID-19 (https://www.dir.ca.gov/dosh/coronavirus/General-Industry.html) as well as Industry Specific Guidance on COVID-19 protocols (https://www.dir.ca.gov/dosh/coronavirus/Health-Care-General-Industry.html%20)
- ☐ **3.** Regularly review the CDC's website (https:/www.cdc.gov/coronavirus/2019-ncov/index.html) to keep up to date with new COVID-19 related guidance
- ☐ **4.** Develop effective procedures for notifying employees of an outbreak as defined by AB 685
- ☐ **5.** Develop effective procedures for notifying employees of their rights and benefits regarding COVID-19
- ☐ **6.** Develop effective procedures for documenting and tracking all COVID-19 cases for the purpose of compliance and to defend against claims and Cal/OSHA citations
- ☐ **7.** Assign responsibilities for both COVID-19 prevention protocols and notification and tracking of COVID-19 cases

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